

Woman of Achievement Sample Letter of Support

(Letters must not exceed 1 page in length with a minimum font size of 12)

Date

PPAI Advisory Group,

I am writing today in support of _____ nomination for the PPAI Woman of Achievement award.

I had the privilege of meeting ____ over 30 years ago as a new volunteer with CPPA. Volunteering was a new experience for me, and I found working with ____ as a volunteer is a unique experience. I have considered her a mentor and friend since she showed me the ropes at my first event. ____ is the volunteer that everyone wants on their committee or their board and to have her guiding me through my volunteer experience was eye-opening.

____ has had a positive impact on my life. Guiding me through my volunteer experience, my time on the ____ board, and then again when I decided to open my own distributor company. ____ graciously agreed to guide me through the process, and we set up regular meetings to discuss how things were going, projects I was working on, and the difficulties that I was experiencing. These calls meant the world to me, and I'm happy to say we still talk multiple times a month.

She has been my mentor, my guide in running a business, an educator providing me tools to succeed, and a life-long friend. To me, there is no better choice than _____ as the next PPAI Woman of Achievement.

Sincerely,
XXXX
ABC Business
P:
E:

Support letters should address:

- the relationship with the nominee
- address the nominee's leadership, mentoring or volunteer experience within the industry or their community
- the impact the individual has had on the industry or your life